

**Stevens HS Band & Families**  
**New York City – 5 Days / 4 Nights**  
**April 26-30, 2024**



**WeTravel Booking Instructions**  
**By e-Check – OR – Credit / Debit Card**

**I. Read all Instructions, Terms and Conditions, and Trip Details carefully.**  
**Please note that ALL Rates are Per Person.**

**II. Under Available Packages:** select your **Desired Package/Room Occupancy** and click the **“Book Now”** button until a window pops up.

- **STUDENT PACKAGE (WITHOUT FAMILY MEMBERS)**  
*4 students in a room with 2 Double Beds*
- **FAMILY PACKAGE (QUAD) – 4 GUESTS/2 BEDS**  
*4 guests in a room with 2 Double Beds*
- **FAMILY PACKAGE (TRIPLE) – 3 GUESTS/2 BEDS**  
*3 guests in a room with 2 Double Beds*
- **FAMILY/STAFF PACKAGE (DOUBLE) – 2 GUESTS/2 BEDS**  
*2 guests in a room with 2 Double Beds*
- **FAMILY/STAFF PACKAGE (SINGLE) – 1 GUEST/1 BED**  
*1 guest in a room with 1 King Bed*

**III. On the pop-up window, adjust the number of participants on the left side of the package selected and/or add another package, if needed. For example:**

- **If booking a Student Package (Quad Occupancy) only for 1 student, the number “1” should be next to the package selected.** – *If booking this package for more than 1 student, adjust the # of participants as needed. If 2 students, select 2, etc.*
- **If booking a Student Package for 1 student and booking a Family Package (Double) for Chap/Families for 2 participants, select “1” for the Student Package and select “2” for the Family Package (Double).**

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**IV. Under Payment Options:** select “Pay deposit” – **or** – “Pay full amount” and click “**Continue**”

**V. Under Buyer Information:** fill-in all 4 boxes (First Name, Last Name, Email, Confirm Email)

- Click the box “**Create an account to easily make future payments**”

**VI. Under Participant Information:** fill-in information for the participant(s) you are enrolling and click “**Continue to Payment**”

- First Name, Middle Name (if applicable), Last Name, Email, Cell # of Main Contact (Parent), Parent Name & Email Address, Date of Birth, Gender & Registration Type
- Allergies / Dietary Restrictions
- Note to Organizer for any special requests such as ADA room, etc.

**VII. Under Payment:** select “US Checking Account” – **or** – “Credit/Debit Card” and click “**Confirm Booking**”

- **Please note that a 2.9% CC fee for Visa, Mastercard, Discover or 3.9% CC fee for American Express is added upon check-out per transaction (payment installment). There is no additional fee if you pay by e-Check.**

**VIII.** You will receive an email confirming your booking. You can sign in to your WeTravel account anytime to manage your booking/payments.

\*\*\*Terms and Conditions on the following pages\*\*\*



# Terms and Conditions

1. This **Program** is available only to **Stevens HS Band Students/Staff/Chaperones & Families**.
2. Participants will have until **May 31, 2023**, to enroll in this program -or- until the trip is fully enrolled, whichever occurs first. At that time, if there are still places remaining, the portal will remain open on a first come first serve basis.
3. A \$200.00 per person *non-refundable* deposit is due when the booking is made.
4. If any of the subsequent installment payments are 10 or more calendar days late, ***without prior arrangements***, it will be treated as a cancellation and the participant's fees paid to that point are non-refundable.
5. The Payment Plan for the Quad (4/room) and Triple Occupancy Packages (3/room) will consist of ten (10) Installments. The first installment is the \$200.00 booking deposit, the next eight (8) installments are **\$250.00** each and the 10th installment is the final payment. Each of the Installment payments, upon receipt, **are non-refundable**.

Installment Payment Plan	Payment Amount	Cumulative Cancellation Non-Refundable Amounts
1st Installment (Booking Deposit)	\$200.00	\$200.00
2nd Installment due by June 15, 2023	\$250.00	\$450.00
3rd Installment due by July 15, 2023	\$250.00	\$700.00
4th Installment due by August 15, 2023	\$250.00	\$950.00
5th Installment due by September 15, 2023	\$250.00	\$1200.00
6th Installment due by October 15, 2023	\$250.00	\$1450.00
7th Installment due by November 15, 2023	\$250.00	\$1700.00
8th Installment due by December 15, 2023	\$250.00	\$1950.00
9th Installment due by January 15, 2024	\$250.00	\$2200.00
10th Installment (Final Payment) due by February 15, 2024	Remaining balance	Full Trip Cost

6. In order to minimize the cost of the final payment, the payment plan for the Double (2/room) and Single (1/room) Occupancy Packages, will consist of eleven (11) Installments. The first installment is the \$200.00 booking deposit, the next eight (8) installments are **\$250.00** each and 10<sup>th</sup> and 11<sup>th</sup> installment would be split accordingly. Each of the Installment payments, upon receipt, **are non-refundable**.

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Installment Payment Plan	Payment Amount	Cumulative Cancellation Non-Refundable Amounts
1st Installment (Booking Deposit)	\$200.00	\$200.00
2nd Installment due by June 15, 2023	\$250.00	\$450.00
3rd Installment due by July 15, 2023	\$250.00	\$700.00
4th Installment due by August 15, 2023	\$250.00	\$950.00
5th Installment due by September 15, 2023	\$250.00	\$1200.00
6th Installment due by October 15, 2023	\$250.00	\$1450.00
7th Installment due by November 15, 2023	\$250.00	\$1700.00
8th Installment due by December 15, 2023	\$250.00	\$1950.00
9th Installment due by January 15, 2024	\$250.00	\$2200.00
10th Installment due by February 15, 2024	50% of Remaining balance	\$2200.00 plus 50% of remaining balance
11th Installment (Final Payment) due by March 8, 2024	Remaining balance	Full Trip Cost

7. Should the participant pay more than the required installment amount, the non-refundable portion of the payment made will be determined by the date NTE is made aware of the cancellation and the Cumulative Cancellation Non-Refundable Amounts based on the installment payment / date schedules above.
8. **Late Payment Exception:** Participants/Parents who have an extenuating circumstance that is resulting in payments to be made after the due date, are requested to email [team@note-abletravel.com](mailto:team@note-abletravel.com) with additional information. Exceptions for late payments will be made on an individual basis.
9. **Trip Cancellation:** Participants are asked to email [team@note-abletravel.com](mailto:team@note-abletravel.com) as soon as the need to cancel becomes apparent.
10. Participant enrollments are non-transferable.
11. Unless a Force Majeure\*, all fees paid to Note-Able Travel Experiences for the Program are non-refundable.

\***Force Majeure** means an event or circumstance that could not be foreseen or avoided. Such events and circumstances may include, acts of God, war, governmental regulation, terrorism, disaster, strikes, civil disorder, a travel restriction issued by a governmental agency, curtailment of transportation facilities, public health emergency or any other emergency of a comparable nature beyond the parties' control that in each case make it illegal or impossible to perform its obligations under this agreement.

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12. Note-Able Experiences (NTE) **strongly suggests** that participants consider purchasing Travel Insurance. NTE offers a RoamRight Plan underwritten by Arch Insurance Company. For additional information, to quote or purchase, a link will be provided at the end of the enrollment process. Purchasing travel insurance is not required in order to purchase any other product or service that NTE has to offer.

### 13. COVID-19 Vaccine Acknowledgements:

- Guests may be required to wear facial covering and social distance even after being fully vaccinated, especially when traveling as a group, part of a crowd and when congregating at public locations both indoors and outdoors.
- If not fully vaccinated by the travel dates, travelers may be at a higher risk of contracting COVID-19 and should consult their physician for approval before traveling. Unvaccinated travelers should wear facial covering when in public to protect themselves and others.
- Even if vaccinated, and with best practices for Health & Safety, there remains a risk of contracting COVID-19.
- **IMPORTANT:** NTE recommends that all participants who are **eligible** for the vaccine, be fully vaccinated at least 45 days prior to the travel dates. Please be aware that Federal, State and/or Local guidance / guidelines, or the venues itself may require a proof of vaccination for entry, especially indoor venues. Should that be the case, each traveler will need to carry and present their “Proof of Vaccination” Record Card for entry to the venues. NTE has no control over any such mandates that may or may not be in place in the destination city or at specific venues in April 2024.

\*Please refer to [NYC & Company's](#) website for the most up to date information on health and safety measures and requirements for New York City.

### Student & Adult Travelers (18+) Required Travel Documents

14. All participants who are 18 years of age and older must present a [government-issued identification](#) (Driver's License, US Passport, etc.) for traveling by air.
15. All participants who are 17 years of age and younger must have a valid photo ID (Driver's License, Learners Permit, or Official School issued photo ID) if traveling by air.
16. It is advisable for all travelers to carry a valid ID for ground travel as well. Those with a Medical Condition should wear a Medical Alert Bracelet or have something that identifies them in case of an emergency.

